

Job Description

Start Date: April 1, 2021

Position Title: Food Hub Assistant

Reports to: Market Manager

Position type: Full-time, Seasonal

COMPANY DESCRIPTION

Dreaming Out Loud's mission is to create economic opportunities for the DC metro region's marginalized community members through building a healthy, equitable food system. Dreaming Out Loud is rebuilding urban, community-based food systems through social enterprise, helping to increase access to healthy food and improve community health, develop low-income entrepreneurs and cooperatives, and train at-risk adult residents for sustainable, family-supporting wages.

FOOD HUB PROGRAM DESCRIPTION

DOL's Food Hub is DOL's "Cooperative Social Enterprise" which operates with the goal of promoting and modeling racial and economic justice in the food system. Dreaming Out Loud operates as a "matchmaker" doing the work of reaching out to a range of potential customers, building relationships and supplying them with local produce and products. We target mission-driven organizations like schools, local grocery stores, caterers, health facilities and a growing network of local sourcing businesses with a passion for farm fresh local produce and products and a desire to support DC's marginalized communities. Our model is constantly evolving and will continue to do so as our capacity increases.

POSITION SUMMARY: The Food Hub Assistant will assist with any and all marketing, packaging, receiving, customer service and wholesale delivery work during the growing season. The Food Hub Assistant plays an important role on our team, helping our Market Manager and Culinary Production Manager execute daily tasks and complete projects. Tasks include, but are not limited to, delivery and setup of produce at market and to customers, receiving and organizing produce from farmers, keeping track of inventory using our record keeping system, collecting information or payments from customers, kitchen-based meal and product making and cleaning our facilities and equipment.

The ideal candidate will have a love for food and the ability to roll up their sleeves and jump in and get to work. This candidate will have a strong interest in developing meaningful relationships with the community and must also have a strong resiliency. The assistant will be responsible for customer service and must be able to communicate well and get along with customers and coworkers. This work is very physical and involves lifting, bending, standing for long periods, pulling heavy loads on a cart and driving. The assistant must be able to work outside in various weather conditions. If you are open to gaining skills in sustainable agriculture, food business, or entrepreneurship, we have lots of opportunities to gain experience and training.

JOB RESPONSIBILITIES

- Assist with all operations at the Food Hub including receiving, loading, packing, inventory, delivery and cleaning.
- Assist Culinary Production Manager as needed

- Assist with weekly markets and some harvesting, packaging and distribution will be required
- Assist with outreach for all volunteer and community events
- Attend community events, conferences and workshops throughout the year.
- Computer and money handling skills or the eagerness to learn is required.

EDUCATION, EXPERIENCE, SKILLS AND ABILITIES:

- 0-2 years of experience in food service, food production heavy labor, moving, farming or gardening
- Adaptability
- Driver's license and a clean record
- Ability to work in various weather conditions
- Ability to lift up to 50 lbs
- Availability on some evenings and weekends
- Demonstrated ability to creatively solve problems
- Computer skills and experience with database entry a plus.

Compensation

\$15/hr 32-40 hours week

Position Availability: Year Round

DOL provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, sex, gender, gender identity, sexual orientation, national origin, age, disability or genetics. In addition to federal law requirements, DOL complies with applicable state and local laws governing nondiscrimination in employment in every location in which the organization has facilities. This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, and transfer, leaves of absence, compensation and training.

WANT TO APPLY? Send your resume and cover letter with the subject line: LAST NAME - Food Hub Assistant by Friday, March 20, 2020 at 5:00pm to opportunity@dreamingoutloud.org and Michelle@vbs-hr.com or mail your response to Michele Joseph, Human Resources, at 80 M Street, SE c/o We Work, Washington, DC 20003. If your application is selected, we will contact you to set up an interview! Applicants will be interviewed on a rolling basis. Call with any questions at 202-800-2612 ext.104.

EQUAL OPPORTUNITY

STATEMENT:

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